

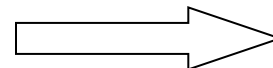
**BELLEVILLE EAST HIGH SCHOOL**  
**2024-2025 TEXTBOOK DISTRIBUTION**  
**SCHEDULE**

<b><u>DAY/DATE</u></b>	<b><u>STUDENTS</u></b>	<b><u>TIME</u></b>
Monday, July 29	Freshmen A-K	11:00AM-7:00PM
Tuesday, July 30	Freshmen L-Z	11:00AM-7:00PM
Wednesday, July 31	Seniors	11:00AM-7:00PM
Thursday, August 1	Juniors	11:00AM-7:00PM
Friday, August 2	Sophomores	11:00AM-7:00PM

**Any student who fails to complete this process during the designated dates listed above will be assigned as an inactive student and may not be granted their selected courses if they come in after August 2.**

School counselors will be available during this time to assist students requiring a schedule change. Any counselor will be able to assist with changes. However, if the student prefers to meet with their assigned counselor, they may go to the Counseling Center to schedule an appointment for a later date.

So that we may better service our entire student population, it is important that all students try to adhere to the above schedule. However, families with more than one student attending East, may complete the registration for all students at one time. Also, if you face a situation where the student will be unavailable on the assigned date, but will be available during one of the other dates, please feel free to come on the more convenient date.



## Incoming New Students/Freshmen

The District 201 Board of Education requires that each incoming freshman student provide residency information prior to being issued a schedule of classes. This process will be completed during textbook pickup dates of July 29- August 2. The administration is requiring you, the parent/guardian to provide the following information:

### **Step 1: Proof of Guardianship**

1. Certified Birth Certificate (**required**)
2. Driver's License or Other Acceptable Photo ID of parent/guardian (**required**)
3. Proof of Guardianship (if applicable)
4. Court Order, Agreement, Judgment or Divorce Decree that awards custody to registering guardian

### **Step 2: Proof of Residency**

Individuals registering a student must show **3** of the following proofs of residency; at least **2** must be from Category A.

#### **Category A – 2 proofs of residency from this list**

1. Current Utility Bill (gas, sewer, water, or electric)-1 bill only
2. Occupancy Permit
3. Lease
4. Home Ownership Title or Deed
5. Homeowner or Renter Insurance Bill
6. Current Real Estate Tax Bill

#### **Category B – 1 proof of residency from this list**

1. Current paycheck stub with Parent address
2. Documentation of TANF or approval Letter from Nutrition Program
3. Driver's License with address in district

**Step 3:** Please provide the necessary documentation during the assigned time frame based on the students' last name. If guardianship/residency verification isn't completed by the **July 28th** deadline, **class schedules may be deleted and class availability will not be guaranteed**. If you have any questions please contact **Joe Rujawitz, Associate Principal, at 222-3747**.

**Step 4:** Any parent/guardian wishing to establish eligibility for free/reduced lunch will have the opportunity during the freshman residency/registration process.

Step 5 ---Bring in completed 9th grade physical on the State of Illinois Certificate of Child Health Examination form and **current immunization record**. All 9th graders must show proof of receiving one dose of **Meningococcal** vaccination.

## **Sophomores, Juniors & Seniors:**

- -Must present at least one of these current documents – Current utility bill (gas, sewer, water, or electric), Home or Renters Insurance, Current Real Estate Tax Bill, Current paycheck stub with parent/guardian address, or Documentation of TANF or approval letter from Nutrition Program.
- -Bring in sport physicals if playing a sport or participating in band.
- -Senior students must show proof of receiving the **Meningococcal** vaccination at the age of 16 or older by the first day of school.