

Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
 - g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person

to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.

- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may

reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Reprimand.
2. Notifying parent(s)/guardian(s).
3. Disciplinary conference.
4. Withholding of privileges.
5. Temporary removal from the classroom.
6. Return of property or restitution for lost, stolen, or damaged property.
7. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
8. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
9. Lunch Detention. Students assigned to a lunch detention will report to an assigned room in place of attending a study hall and in place of eating lunch in the cafeteria.
10. Off site In-School Detention. The St. Clair County Regional Office of Education has opened an off-site ISD. Students may be assigned days to attend ISD at the Regional Office of Education site at the discretion of the administration. Students attending off-site ISD will need to provide their own transportation. Work from the student's classes will be forwarded to the Regional Office of Education for the student to work on during their day(s) in off-site ISD.
11. Loss of extra-curricular ATTENDANCE privileges. This loss may include attendance at events such as sports events, dances, and school performances.
12. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
13. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
14. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
15. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
16. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
17. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.

18. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Make-Up Work During Disciplinary Assignments

Being suspended from school is a serious matter. Students should always get their assignments and keep up with their work during any absence, including suspensions.

Since suspension is from all school activities, not just classes, it prohibits a student from participation/practice/attendance at all school events.

Students are expected to make up work following his/her suspension, and must meet the following guidelines.

1. All work to be made up must be completed within a time period not to exceed the length of the suspension or five school days, whichever is shorter.
2. Students should expect to be required to take missed tests and quizzes on other than class time (before school, after school, during tutoring, or during the study halls, for example).
3. Make up assignments may or may not be the same as was completed in class, but will be offered equivalent academic credit.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill Dept. of State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

SPECIFIC VIOLATIONS

ACADEMIC CHEATING

Cheating is misrepresenting another person's work as your own, compromising the security of the testing in any way, or allowing your work to be used in such a manner. Students are expected to perform their own work. Where assignments require students to gather materials from outside sources, teachers will instruct students of any restrictions regarding the use of other material (plagiarism).

Any situation where a student is found to be cheating will result in no credit for that particular assignment. Cheating incidents may result in a failing grade for the course and possible disciplinary action.

ALCOHOL AND NARCOTICS

The consumption, possession, distribution and/or sale of alcoholic beverages, illegal drugs, controlled substances, cannabis (including marijuana and hashish), look-alike drugs, herbal supplements, performance enhancing drugs, energy boosters, prescription drugs and similar products and drug paraphernalia are strictly prohibited. A passive alcohol sensor may be used to check for breath alcohol or to detect alcohol in open containers or in closed spaces. The consumption, possession, distribution and/or sale of alcohol and/or narcotics may result in placement in the Family Assistance Program and other serious disciplinary consequences as provided in this handbook.

PREVENTING BULLYING, INTIMIDATION, & (SEXUAL) HARASSMENT

Bullying, intimidation, and (sexual) harassment are not acceptable in any form and will not be tolerated at school or any school-related activity, on school property, on school buses and transportation vehicles or through a school computer, network or other school electronic equipment. The school will protect students against retaliation for reporting incidents of bullying, intimidation, or (sexual) harassment, and will take disciplinary action against any student who participates in such conduct.

No person shall harass, intimidate or bully another based upon a perceived race, color, nationality, sex, sexual orientation, gender-related identity or expression, ancestry, age, religion, creed, physical or mental disability, gender identity, order of protection status, status as homeless, or actual or potential marital or parental status, including pregnancy, unfavorable discharge from military service, association with a person or group with one or more of the aforementioned actual or perceived characteristic or any other distinguished characteristic. The school and district will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment.

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student that has or can be reasonably predicted to have the effect of: (1) placing the student in reasonable fear of harm to the student's person or property; (2) causing a substantially detrimental effect on the student's physical or mental health; (3) substantially interferes with the student's academic performance; or (4) substantially interferes with the student's ability to participate in or benefit from the services, activities, or privileges provided by the school.

Examples of prohibited conduct include, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment, or other comparable conduct.

Students who believe they are victims of bullying, intimidation or harassment or have witnessed such activities are encouraged to discuss the matter with the student nondiscrimination coordinator, building administrator or a complaint manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

Any student who is determined, after an investigation, to have engaged in bullying, intimidation or harassment will be subject to disciplinary consequences as provided in this handbook. Parents of students who have engaged in the above behavior will be notified. Any student making a knowingly false accusation regarding harassment may also be subject to disciplinary consequences.

Reporting/Intervention Procedure

1. Report to Counseling Department or Administration
2. Logging of incidents
3. Meeting with involved parties
4. Parent/Guardian contact
5. Interventions (may include referral to proper authorities both in and/or out-of school and/or disciplinary action)

The Student Complaint Process:

1. The assistant/associate principal or principal should follow the Uniform Grievance Procedures.
2. The student's parent(s)/guardian(s) will be notified that they may attend any investigatory meetings in which their child is involved. The parent(s)/guardian(s) will be kept informed of the investigation's progress.
3. The student's oral or written statements will be kept confidential, except that the superintendent will be kept informed of the investigation's progress. District personnel shall, however, comply with the child abuse reporting laws.

**Dress Code
2023-2024**

Belleville Township High School District #201 encourages a standard in dress that reflects pride in self, home, and school. Students in violation of the dress code may be asked to call a parent to bring appropriate school attire, change clothing, be provided appropriate school attire from the office, or remain in in-school detention for the day. If necessary, disciplinary actions will be taken to enforce compliance with the dress code. Disciplinary actions range from a reprimand or detention to an out of school suspension.

School ID's must be visible at all times.

Pants/Capri Pants -

- Must be worn at waist level with no exposed undergarments.
- Rips or tears must be mid-thigh or below.

Skirts/Shorts -

- Must be worn at waist level with no exposed undergarments.
- No rips or tears.
- Length must be mid-thigh or longer.
- Slits may not rise above the mid-thigh.
- Dresses must follow length rules above.

Shirts -

- Must cover the upper torso, lower torso, and back.
- No tank tops, undershirts, or see through apparel.
- If a sweater or jacket is worn open, a dress code appropriate shirt must be underneath.
- Students will be allowed to wear school-issued uniforms on select days with prior approval from the administration.

Students Cannot Wear:

- Violent language or images.
- Images or language depicting/suggesting drugs, alcohol, vaping or paraphernalia (or any illegal item or activity).
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized group.

Additional Expectations -

- All students must wear shoes or sandals.
- Belts or suspenders, if worn, must be properly buckled.
- Appropriate undergarments must be worn and not shown.
- Students may not wear or carry bandanas.
- Gang-related apparel is not acceptable.
- No hats may be worn in the building at any time. Hoods must be kept down in the building. Religious and cultural headwear is permitted.
- The face must be visible to staff.

STUDENT ID

All students must wear a lanyard and school ID around their neck and on the outside of their clothing at all times during the day while on school property. The ID must be clearly visible on the front of the student. No decorative stickers or defacing of any type is allowed on the ID's.

Students must wear the ID prior to entering a school bus or, if arriving by automobile, prior to walking on campus property.

Any student who has forgotten his/her ID must report to the bookstore, the class office, or an assistant/associate principal, before 1st hour to get a new ID, or show you have your ID.

If the student resolves the ID problem on his/her own before school starts then no disciplinary penalty is recorded. However, the student will receive an unexcused tardy to class if he arrives late due to needing a new ID. If a referral is made (i.e., a student is sent to the bookstore to have an ID made because he/she is not wearing one), appropriate discipline will be assigned as outlined below.

***Failure to report to the bookstore after a referral will result in discipline being assigned.**

All replacements will cost the students \$5.00. A lost ID will be counted along with forgotten ones. If the student is late to a class as a result of failing to allow enough time to arrange for securing an ID at the bookstore, the student will be marked tardy. A student may purchase extra ID's and keep them in the bookstore. Any replacement ID that is charged must be paid no later than the first school day of the next week to avoid detention assignment.

Any student found wearing an ID which is not his/her own or an ID from a previous school year will be assigned appropriate discipline as provided in this handbook.

CLASS CUTTING (UNEXCUSED ABSENCE)

Daily attendance is a prerequisite to academic success. Students with unexcused absences will receive disciplinary consequences as provided in this handbook.

FORGED PASSES AND NOTES

Forging passes or a note in the name of school personnel, parents, and guardians is considered a serious violation of school rules. Students who forge passes and/or notes will receive disciplinary consequences as provided in this handbook.

CLASS DISMISSALS

A teacher may temporarily exclude a student from the classroom for violations of school or class rules. Dismissal from class for disobedience, disruptive behavior, or misconduct is a VERY serious matter. Students dismissed from class must report IMMEDIATELY to the appropriate assistant/associate principal with a dismissal form that has been filled out by the teacher.

Each dismissal from class will be independently judged. The nature and severity of the disciplinary measure will be on a case-by-case basis and depend upon the offense and the number of times the student has been dismissed from the class.

SMOKING POLICY

Illinois law prohibits the use of tobacco or electronic cigarettes on school property by school personnel, students, or any other person. There may be no use of tobacco on school grounds at any time. This includes but is not limited to all events or activities or other use of school property that the school board or school officials authorize or permit on school property, including, without limitation, all interscholastic or extracurricular athletic, academic or other events sponsored by the school board or in which pupils or the district participate.

Smoking on campus, in the parking lots or in areas used by the school is prohibited, and student offenders are subject to disciplinary action, including after-school or Saturday detention, as well as suspension. This policy extends to all parking lots, both during the day as well as before and after school, the bushes near buildings, as well as the track area, all restrooms, buses, public areas of buildings (hallways, building entrances, stairwells, foyers, classrooms, etc.), and so on. Being caught in the actual act of smoking, "holding" a cigarette, whether lit or unlit, and whether it is the student's or a friend's, or being with others who are smoking, whether the student is smoking or not, may result in disciplinary consequences as provided in this handbook.

TARDINESS

Students must assume responsibility for reporting to class on time. Late entrance to class is a distraction to the educational climate. Thus, in an attempt to help eliminate excessive tardiness to class, students who are late to class may receive disciplinary consequences as provided in this handbook.

TRUANCY

Daily attendance is a necessary component for school success. In addition, truancy is forbidden by law (See Attendance Procedures). Thus, the following St Clair Country Truancy Policy will be enforced:

After the third (3rd) day of unexcused absences, a letter will be mailed home stating the days the student has been absent. After the Sixth (6th) day of unexcused absences, a letter is mailed home stating the time, date, and location of appearance at a local truancy review board meeting to be attended by the student and his/her parent or guardian.

After the ninth (9th) day of unexcused absences, a letter will be sent from the ROE stating the time, date, and location of a Regional Truancy Review Board meeting to be attended by the student and his/her parent or guardian.

Future incidents of truancy may result in a petition filed with the St. Clair County State's Attorney for an adjudicatory hearing.

Students who have unexcused absences may receive disciplinary consequences as provided in this handbook. If the truancy persists, invocation of the State Truancy Law may result according to the discretion of the student's assistant/associate principal.

DISTRICT 201 ALTERNATIVE DAY PROGRAM

Belleville Township High School District 201 Alternative Day Program is an educational program designed to address the physical, emotional, social and intellectual needs of at-risk students in order to successfully transition back to Belleville East or West High School. Classes for the Alternative Day Program are held at the Center for Academic and Vocational Excellence (CAVE).

Placement is recommended by the Belleville East or Belleville West administration. A student's placement process includes anticipated outcomes, evaluation components, anticipated length of placement, and transition plans for going to the Alternative Day Program and back to Belleville East or West. This program may be used as a disciplinary alternative.

Since the Alternative Day Program is an extension of Belleville East and West High School, all behavioral rules and expectations of East and West apply to the Alternative Day Program. Students in the Alternative Day Program will receive a student handbook specific to that program.

APPEALS OF DISCIPLINARY DECISIONS

The following procedures will be followed when a student is suspended:

1. Before he or she is suspended, they will be provided with a conference during which the charges will be explained and the student will be given an opportunity to respond to the charges and to provide their version of the events leading to the suspension.
2. If the student's presence poses a continuing danger to others, to property, or a threat of disruption to the educational process, the student may be suspended without the pre-suspension conference. The notice and conference will follow as soon as practicable.
3. The student's parent(s)/guardian(s) will be notified by phone as soon as possible after a suspension is assigned.
4. The student's parent(s)/guardian(s) will be notified by mail following the assignment of the suspension. The letter will contain the reason(s) for the suspension, and the right to appeal the suspension to the principal.
5. A student or parent/guardian may appeal a suspension assigned by an Assistant Principal to the Principal. Failure to request a review within five (5) days after receipt of the mailed notice, or eight (8) days after the date of the mailing, whichever date is earlier, shall be deemed a waiver of the right to a review.
6. A parent/guardian may appeal the decision of the Principal to the Board of Education or a hearing officer appointed by the Board.
7. If an appeal brings the reversal of a suspension, all references to the suspension in the student's records will be removed, and the school will assist the student in making up work missed as the result of the suspension.

SEARCH AND SEIZURE

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

SCHOOL PROPERTY AND EQUIPMENT AS WELL AS PERSONAL EFFECTS LEFT THERE BY STUDENTS

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. This paragraph applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

STUDENTS

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The

search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certificated employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

SEIZURE OF PROPERTY

If a search produces evidence that the student has violated or is violating the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

NOTIFICATION REGARDING STUDENT ACCOUNTS OR PROFILES ON SOCIAL NETWORKING

WEBSITES (Right to Privacy in the School Setting Act)

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.