

Senior Picture Information Sheet

Belleville East High School Yearbook

Seniors are responsible for having their yearbook pictures taken at an authorized studio in the area. Please read this information carefully and make arrangements for your pictures soon.

A senior picture for the Belleville East Yearbook must be a standard portrait consistent with the following guidelines:

1. In order to place a special senior portrait in the yearbook, the photograph must be taken at one of the participating studios listed on the back of this notice. **We will accept senior pictures ONLY from these authorized studios.** You may have other portraits for your student taken at the studio of your choice, but yearbook photos must come from a contracted studio.
2. Because it often takes three to four weeks to process and prepare photographs, **we strongly encourage October 1, 2023 as a deadline** for completed studio appointments. **If we do not receive the senior picture and insertion fee in our office by October 27, 2023, we will not publish the picture in the yearbook.** Scheduling senior portrait sessions in the summer is recommended because it often avoids schedule conflicts once school begins in mid-August. If a summer appointment is not possible, **please** schedule your appointment with the October 1st suggested deadline in mind. Do not wait until the deadline to schedule an appointment as the time factors involved could easily prohibit your senior picture from appearing in the yearbook.
3. An insertion fee of \$19.00 is charged for the photo. This charge pays for the space your larger, color picture will occupy in the yearbook. The studio will incorporate the fee into your photo costs and will forward this fee to the yearbook with your senior picture. If you choose to purchase additional photographs from the studio, prices will vary depending on the photographer you select. Price lists are available from studios before appointments.

*****Each studio must offer a “Yearbook Only” package for \$50. This fee pays for the studio’s costs and the insertion fee for the yearbook. This photo is sent electronically to the yearbook.**

4. The photograph you select for the yearbook must be appropriate and meet traditional school dress standards. Clothing does not have to conform to the Dress Code Policy. Neither hats, nor any clothing advertising alcohol or tobacco, or any business (e.g., taverns) whose main product is those items can be work in the yearbook photo. No spaghetti strap attire, short dresses, or shorts can be allowed. **No cleavage or stomach may show. No strapless or skinny strap tops may be worn. Photos deemed unacceptable for a high school publication will not be printed. If the picture does not fit the requirements, it will not be accepted.** Please understand that even though we want your picture to reflect your personality, it must be appropriate for school publication.
5. All pictures must be vertical. Do not choose soft focus photos because they do not print well and are not acceptable for yearbook publication. Whatever photograph you select for the yearbook, the head size cannot be more than one inch from the bottom of the chin to the top of the head.
6. The Yearbook reserves the right to reject any senior picture that does not conform to the specifications.
7. Please contact Ms. Felton, the yearbook advisor, for additional information or with questions at afelton@bths201.org. **Also, please contact Ms. Felton if one of the contracted studios is not offering the “yearbook only” package from May-October in regards to yearbook senior photography.**

The Bottom Line: Please select your photographer from the contracted list and have your yearbook picture taken. The photographer will send us the picture and fee. We publish the picture. Yearbook club looks forward to honoring your Belleville East senior!

PLEASE SAVE THIS INFORMATION!

Belleville East Yearbook Authorized Photographers

The Yearbook will accept senior pictures ONLY from one of these studios. Portraits may be taken by any studio you desire as long as the picture you submit for the yearbook comes from an authorized photographer. Please make your appointment before October 1st, 2023. If your picture misses the deadline, it will not be in the yearbook.

Amy Gould Photography
311 Abend
Belleville, IL 62220
319-333-2933

Larissa Photography
161 Orchard Drive
Belleville, IL 62221
618-355-9164

Elements of You Photography
5341 White Oak Drive
Smithton, IL 62285
618-698-2897

Gary Luttrell Photography
100 Orchard Drive
Belleville, IL 62221
618-277-3686

IDex Photography & Multimedia
19 South High Street
Belleville, IL 62220
618-407-3288

J-Lynn Photography
3735 Round Hill Road
Swansea, IL 62226
618-541-0493

JoMonique Photography
19 South High Street
Belleville, IL 62220
618-593-1148

Kim Mumford Photography
9920 Bending Oaks Drive
Lebanon, IL 62254
618-530-7920

Memory Making Studios
6800 Osage Drive
Belleville, IL 62223
618-401-2266

Michelle Swierczek Photography
117 East State Street, Suite B
O'Fallon, IL 62269
618-550-3621

Penney Lane Photography
104 Liederkrantz Lane
Millstadt, IL 62260
314-807-1904

Sal Cincotta Photography
226 West State Street
O'Fallon, IL 62269
800-851-0520

Two Hardts Photography
9721 Quapaw Court
Mascoutah, IL 62258
618-558-3881