

Community Relations

Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. The District reserves the right to cancel previously scheduled use of facilities by community organizations and other groups. The use of school facilities requires the prior approval of the Superintendent or designee and is subject to applicable procedures.

Persons on school premises must abide by the District's conduct rules at all times.

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an *additional insured* or otherwise show proof of insurance. Fees and costs shall apply during non-regularly staffed hours and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the Board.

Regulations to be Followed in the Use of Facilities

Priorities for Use of School Facilities:

1. The Belleville Township High School program shall receive priority for the use of the school facilities.
2. Related school organizations such as elementary school activities, PTA, etc., shall be given priority over non-related organizations.
3. Charitable and non-profit making organizations will be given priority over those desiring to use the school facilities for financial profit.
4. Facilities will not be rented for use during the school day.

All individuals or organizations in their use of the school facilities shall comply with all applicable rules and regulations. Any use in violation of the rules and regulations shall be grounds for cancellation of the agreement and shall bar such individual or organizations from further use of school facilities.

Permission to use the school facilities will be granted in accordance with a schedule of charges adopted by the Board of Education District No. 201.

In addition to paying the appropriate fee according to the schedule, organizations, by their responsible officers, shall execute an agreement with the school embodying the following terms:

1. Application hereby agrees to hold the Belleville Township High School District 201, the Board of Education District 201, the individual members thereof and all District officers and employees of the school free and harmless from any claims by any person, partnership or corporation, for injury, damage, cost or expense to persons or property that may arise during or be caused in any way by such use of school property. Liability insurance in the amount of \$1 million naming BTHS District 201 as additional insured must be provided prior to use of the school facilities.
2. Applicant hereby agrees to pay for any damage done to school property. The amount in dollars and cents shall be determined as the actual cost of putting the equipment or facilities

damaged back into same condition as it was prior to the occupancy by the organization in question.

3. Applicant hereby agrees not to permit the selling, giving, or drinking of any alcoholic beverages or narcotics on the school premises. There shall be no smoking in any school building nor shall the use of profane language, quarreling, fighting, or gambling be permitted on the school premises. Food or refreshments will not be permitted to be brought in, sold, or served in the auditorium.
4. Applicant hereby agrees to pay the minimum fee for use of the school facilities.

Procedure to be Followed by Organizations Desiring to Use School Facilities:

Outside organizations shall make their request for use of school facilities in writing to the superintendent of District 201 and shall be signed by an officer of the organization.

If the use conforms to one of the purposes set forth above, and upon execution of the aforementioned agreement, the superintendent shall grant the use of the desired facility, provided that the date does not conflict with a school function.

A schedule of charges for rental of facilities shall be maintained and revised on a regular basis.

Advertisement and Notices:

No advertisements or notice shall be read, distributed, or posted in the school, or on the school premises, without the consent of the superintendent or his designated representative.

LEGAL REF.: Boy Scouts of America Equal Access Act, 20 U.S.C. §7905.
10 ILCS 5/19-2.2.
105 ILCS 5/10-20.40, 5/10-22.10, and 5/29-3.5.
Good News Club v. Milford Central School, 121 S.Ct. 2093 (2001).
Lamb's Chapel v. Center Moriches Union Free School District, 113 S.Ct. 2141 (1993).
Rosenberger v. Rector and Visitors of Univ. of Va., 515 U.S. 819 (1995).

CROSS REF.: 7:330 (Student Use of Building - Equal Access), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: July 15, 2013