

BELLEVILLE TOWNSHIP HIGH SCHOOL DISTRICT 201 PERSONNEL APPLICATION FORM

Qualified applicants are considered for all positions without regard to race, color, religion, gender, national origin, age, marital, or veteran status, or the presence of a non-job-related medical condition, or disability. In compliance with the Immigration Reform and Control Act of 1986, District 201 intends to hire only individuals authorized to work in the U.S. The district does not consider sealed or expunged records in employment matters.

Date \_\_\_\_\_

Subject Area/Position: Substitute Teacher

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip Code

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Citizen of United States? \_\_\_\_\_

QUALIFICATIONS AND EDUCATION

Subject Fields	Undergrad Sem Hours	Graduate Sem Hours	List Subjects Qualified To Teach As They Appear On Your License
Major _____	_____	_____	_____
Minor _____	_____	_____	_____
Professional Education Courses	_____	_____	_____

Universities Attended	Degrees Received	Dates Received	License/Certificate
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

High Schools Attended

Location

Activities and organizations in which you have participated and special honors you have earned (Exclude groups which indicate race, color, religion, gender, or national origin):

High School \_\_\_\_\_

College \_\_\_\_\_

Community Service \_\_\_\_\_

Other Special Honors \_\_\_\_\_

Summarize Special Skills or Training \_\_\_\_\_

Membership in Professional or Civic Organizations (Exclude groups which indicate race, color, religion, gender, or national origin):

Articles Published, Work Exhibited, Etc. \_\_\_\_\_

Have you ever been convicted of felony? Yes \_\_\_\_\_. No \_\_\_\_\_.  
If yes, please explain.

REFERENCES

(List persons not related to you who are most familiar with your professional WORK AND/OR TRAINING.)

	<u>NAME and TITLE</u>	<u>ADDRESS</u>	<u>TELEPHONE NUMBER(S)</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

TEACHING EXPERIENCE

Dates From -- To	Subjects Taught	School District	Salary
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EMPLOYMENT EXPERIENCE (other than teaching)

Dates From -- To	Type of Work	Firm or Institution	Salary
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CO-CURRICULAR ACTIVITIES - Please list activities in which you have participated. Indicate those you have supervised or directed and those you can supervise or direct.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In addition to your academic training, summarize your other qualifications for the position for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and address of person to be notified in case of accident or emergency:

Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

State any additional information, or you may attach any other materials such as a resume, that you feel may be helpful to us in considering your application. (You may use the back of this sheet.)

AGREEMENTS

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that my employment is subject to the results of inquiries with references and contacts, and I hereby relieve all references and contacts from any and all liability concerning the release of any information.

In the event of employment, I understand that incomplete, false, or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of District 201.

Further, as a condition of employment, I agree to comply with certain state and federal laws which require a criminal background investigation, proof of eligibility to work in the United States, through completion of a federal Form I-9, and knowledge of and adherence to Illinois statutes involving child abuse and neglect.

I understand that employment is contingent upon and subject to the results of a post-job-offer physical and receipt of the criminal background investigation report, as issued by the state of Illinois. Further, the board reserves the right to terminate the employment of any employee who has been convicted of a crime which, in the opinion of the board, makes an employee unsuitable for school employment.

\_\_\_\_\_  
Signature of Applicant Date

Return this application to: Human Resources  
Belleville Township High School District 201  
920 North Illinois Street  
Belleville, Illinois 62220

10-14-14